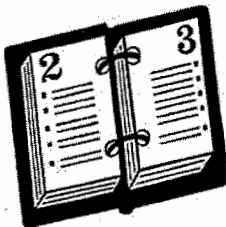


LABOR EDUCATION WORKSHOP



Local Government: Representing Members in Discipline and Interrogation



Date: Monday, March 3, 2014
- and -
Monday, March 10, 2014

Time: 5:30 PM - 6:00 PM Registration
6:00 PM - 9:00 PM Program

Location: CSEA Local 818 Office
40 N. Main Street
Gloversville, New York 12095

To Register:

Please contact the CSEA Capital Region 4 Office at (518) 782-4400 or (800) 874-7344 to register. A light dinner is being provided. It is important to pre-register as the workshop attendance is used to determine the amount of materials and reservations for meals. **Reasonable accommodations are available upon request. This workshop is open to Region.**

Workshop Description:

This advanced **two-day** workshop is designed for local government bargaining unit officers and activists who are interested in representing members in disciplinary matters. Participants will review the elements of their contract disciplinary procedure and/or Civil Service Law Section 75, the categories of discipline and the basic steps and rights of union representatives and employees in disciplinary interrogations. Completion of this workshop complies with the disciplinary training requirement as outlined in the CSEA Local and Unit Constitutions' Article V, Section 6. **Participants must complete this workshop and be designated by their Local/Unit President to represent members in the disciplinary process. Please bring your contract to this workshop.**

Who Should Attend:

~~This Local Government Discipline and Interrogation Workshop is designed for local/unit officers and activists who will be responsible for handling disciplinary issues in the workplace.~~

Workshop Goals:

Participants will learn to:

- Understand elements of their contract disciplinary and/or Civil Service Law Section 75
- Identify the categories of discipline and how to investigate disciplinary grievances
- Distinguish between an interview and interrogation
- Recognize employee and union rights and limitations within the discipline and interrogation process
- Analyze how to represent employees throughout the disciplinary process

Please Bring Your Contract!!!

Workshop presented by The CSEA Education and Training Department



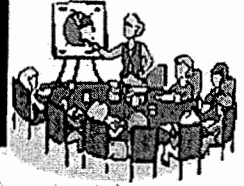
Danny Donohue, President
CSEA, AFSCME Local 1000, AFL-CIO



Labor Education Workshop



Contract Negotiations: Team Training



Date: Tuesday, March 4, 2014
- and -
Wednesday, March 5, 2014

Time: 5:30 PM - 6:00 PM Registration
6:00 PM - 9:00 PM Program

Location: Peru Elementary School
17 School Street
Peru, NY 12972

To Register:

Please contact the CSEA Plattsburgh Satellite Office at (518) 563-0761 to register. A light dinner is being provided. It is important to pre-register as the workshop attendance is used to determine the amount of materials and reservations for meals. Reasonable accommodations are available upon request.

Workshop Description:

*This interactive workshop is one of **three six-hour** sessions on contract negotiations for local government units and private sector locals. It is designed for union officers and activists who wish to develop a strategy for the Contract Negotiating Team that accompanies the Labor Relations Specialist to the bargaining table to negotiate the unit's collective bargaining agreement.*

Who Should Attend:

This workshop is open to any local government/private sector CSEA member interested in becoming part of or learning more about the work of contract negotiating teams.

Workshop Goals:

The participants learn:

- *The process and recommended criteria for selecting a negotiating team.*
- *The duties and decision-making dynamics of the negotiating team.*
- *The purpose of ground rules for conducting negotiations.*
- *Three basic techniques of bargaining and how they apply in a mock negotiation session.*



Please Bring Your Contract!!!

Workshop presented by The CSEA Education and Training Department
Danny Donohue, President
CSEA, AFSCME Local 1000, AFL-CIO

